

Job Application

Send Application To: apply@CentreHotel.com

Tell Us About Yourself

Last Name First Name MI

Email Preferred Name

Address City State Zip

Social Security Number Are you eligible to work in the U.S? No Yes (proof required if hired)

Phone Number Are you 18 years or older? No Yes

How did you hear about us?

- Employee Referral (name): _____
- Advertisement (please specify): _____
- Other (please specify): _____

Do you have reliable transportation to get to work?

- Yes No

Do you have a valid Driver's License?

- Yes No

What jobs interest you? (Check all that apply)

- Housekeeping and Laundry
- Front Desk (Guest Services)
- Maintenance
- Restaurant Server
- Kitchen Utility (performs various kitchen jobs)
- Management
- Other (please specify): _____

Availability

When can you start?

I would like to be employed...

- Full-Time Part-Time Summer Only

What shifts would you prefer?

- AM Shift
- PM Shift
- Overnight
- Flexible

What days could you work?

- Monday Friday
- Tuesday Saturday
- Wednesday Sunday
- Thursday

Work Locations

Where are you interested in working? (Check all that apply)

STATE COLLEGE LOCATIONS

- | | |
|---|---|
| <input type="checkbox"/> Carnegie Inn & Spa | <input type="checkbox"/> Hilton Garden Inn |
| <input type="checkbox"/> Days Inn Penn State | <input type="checkbox"/> Gigi's Southern Table |
| <input type="checkbox"/> Nittany Budget Motel | <input type="checkbox"/> Brewsky's Bottle Shops |
| <input type="checkbox"/> Quality Inn | <input type="checkbox"/> Hospitality Asset Management (HAMCO) |
| <input type="checkbox"/> Super 8 | |

OTHER LOCATIONS

- Comfort Suites (Carlisle, PA)
- Comfort Inn (Carlisle, PA)
- 1794 (restaurant, Carlisle, PA)
- Hilton Garden Inn (Indiana, PA)

Have you ever worked at any of these locations before? No Yes, which location(s): _____

Do you have family working at any of these locations? No Yes, their name(s): _____

Location(s): _____

Most Recent Education

School Name

Years Attended

Diploma/Degree Earned? No Yes

Relevant Technical Training

Course Title

Skill(s) Gained

Certification Earned? No Yes

Work History

List your two most related jobs:

Company Name
Employer Phone #
Dates Employed
Reason for Leaving

Job Title
List Job Duties

Company Name
Employer Phone #
Dates Employed
Reason for Leaving

Job Title
List Job Duties

References

Please list two work or school references (non-relative) who we may contact.

Name	Phone #	Name	Phone #
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you need reasonable accommodation (for example, a sign language interpreter) for the interview?

No Yes, the accommodation I need is:

Within the last 7 years, have you completed a sentence/parole or been convicted of a crime involving: violence, sex, stalking, theft, property damage, minors, fraud, robbery or drugs?*

No Yes

*Pennsylvania Residents do not have to answer this question. Crimes include felonies, misdemeanors, and other violations of the law. You should not respond "Yes" as a result of a summary offense or any conviction that has been judicially sealed, expunged or pardoned. Conviction of a crime will not necessarily disqualify you from consideration for employment and will be considered only as it relates to the job in question.

Agreement

Multiple Property Application: The Hospitality Asset Management Company (HAMCO) manages several contracted properties. Any reference to HAMCO, implies the contracted properties have the same rights and responsibilities. By signing below, you understand you are applying for work with (one or more) of HAMCO's contracted properties. If hired, the property will be your only employer.

Equal Employment Opportunity Employer: HAMCO is an Equal Employment Opportunity Employer. All applicants and employees are treated equally without regard to their race, color, religion, sex, gender identity, gender expression, sexual orientation, national origin, age, disability status, veteran status, marital/family status, pregnancy, or status within any other protected class by law.

Not an Employment Contract: Nothing contained in this application or in the interview process creates an employment contract between HAMCO and the applicant. Should this application result in your employment, you have a right to terminate your employment at any time and for any reason and HAMCO retains the same right. By signing below, you understand that any verbal or written statements to the contrary are hereby expressly disclaimed and are not reliable.

Answered Honestly: By signing below, you certify that the information provided to HAMCO is true and complete. You understand that false or misleading information or omissions contained in this application, your resume, or other information provided by you during the interview process is grounds for disqualification from further consideration or for dismissal from the company.

Can Investigate Further: By signing below, you authorize HAMCO to investigate your past employment, education, and public records for any prior criminal convictions you may have. You also authorize HAMCO to request a report concerning your credit history. You also understand that, at your request, HAMCO will inform you whether or not a consumer report was requested and the name and address of the consumer reporting agency that furnished the report. You further authorize any inquiries into your character, reputation, knowledge, skills and abilities, and release those supplying any information from all liability.

Digital Signature of Applicant

Date

Please feel free to attach any additional information or a resume.

